

# Direct Deposit

## Receiver Authorization Form



I hereby authorize Kerr Properties, Inc. ("The Company") to initiate credit entries and to initiate adjustments for any credit entries in error to the bank account(s) listed below. I further authorize the financial institution(s) named below to credit such account(s).

I understand that this authorization remains in effect until the Company receives from me, IN WRITING, notification to terminate the authorization in such a time and manner as to afford the Company and my financial institution(s) a reasonable time to act on it.

Name of Financial Institution	Checking or Savings	Bank Routing Number	Bank Account Number

Account Holders Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Joint Holders Signature: \_\_\_\_\_ Date: \_\_\_\_\_

For Kerr Properties, Inc. to verify bank account and routing numbers, Owners should attach a VOIDED CHECK for each account to be credited. Owners should retain completed copies of this form for their records.

### Instructions for filling out the DIRECT DEPOSIT Receiver Authorization Form

The Authorization Form is to be duplicated and given to those who wish to participate in your company's Direct Deposit program. The Company is responsible for obtaining account holder's authorization prior to transmitting Direct Deposit Instructions concerning their account(s). It is not required for the Company to forward completed copies of this form to FIRST CITIZENS BANK. It is for Kerr Properties, Inc. use only.

Please instruct owners to fill out this form in the following manner:

- Name of Financial Institution - The name of the Owner's bank, credit union, or other financial institution.
- Checking or Savings - PLEASE INDICATE whether the account is a checking or savings account.
- Bank Routing Number - Also known as the Bank 'ABA' number. This is found at the bottom of the check or deposit slip. Each Financial institution has its own unique Routing Number.
- Bank Account Number - The number found at the bottom of the check or deposit slip.
- Joint Account Holder Signature - Required only if the account requires two signatures on checks for the withdrawals.
- Voided Check - Not required by FIRST CITIZENS but HIGHLY RECOMMENDED for the company to verify routing and account numbers. Delays in making deposits into the correct account(s) will result if incorrect accounting/routing numbers are submitted.